



**CODE ENFORCEMENT BOARD**  
**REGULAR MEETING MINUTES**  
**MARCH 3, 2026**

**1. CALL TO ORDER**

Chairman Vasquez called the meeting of the Code Enforcement Board to order at 6:15 p.m. in the City Hall Commission Chambers. A moment of silence was followed by the Pledge of Allegiance.

Quorum was declared present.

**Present:** Chairman Marvin E. Vasquez, Vice-Chairman Bruce Woloshin and Board Members: Linette Coleman, Daniel Welsh, and Christopher Wyszynski.

**Absent:** Nick Farrell (excused) and Greg Liskey (excused)

**Staff Present:** Assistant City Attorney Michael Tempkins, Board Attorney Jacob Schumer, Code Enforcement Officers: Lance Paraszewski and Nate Adams; and Recording Secretary Sergeant James Avila.

**2. CONSENT AGENDA**

**A. SWEARING IN OF PARTIES TO TESTIFY**

CEB Recording Secretary Sgt. Avila swore in Code Enforcement Officers Adams and Paraszewski, who will be presenting testimony. Additionally, newly appointed board member Christopher Wyszynski was sworn into his new position on the board.

**B. APPROVAL OF MINUTES**

***MOTION: Chairman Vasquez moved to approve the January 6, 2026, meeting minutes. Seconded by Board Member Welsh and carried unanimously 5 - 0.***

**3. HEARINGS ON STATEMENT OF VIOLATIONS PURSUANT TO NOTICES OF HEARINGS**

**A. OLD BUSINESS**

**1) CASE # E24-580 – 248 W Lafayette St**

Code Compliance Inspector Lance Paraszewski

**Sec. 18-91** Required.

**Sec. 18-91.5** Work Starting Before Permit Issuance.

**Sec. 18-160** Vacant Buildings.

**Sec. 118-208** Unsafe Buildings or Structures.

**Sec. 38-94** Accumulations of Trash, Junk and Debris.

**Sec. 38-95** Excessive Growth of Grass Weeds and Brush.

**FINDINGS OF FACTS AND CONCLUSIONS OF LAW IN CASE E24-580**

Code Compliance Officer Lance Paraszewski reminded the board that the property had been in violation since 2024, and the only code they have come to compliance with is **sec. 38-95**. The

property had previously been found in violation of the listed sections during the January 6, 2026, board meeting.

### **Questions and Discussion**

Board member Welsh asked why the property owner was resisting compliance, and Code Compliance Officer Lance Paraszewski said he believed they did not care, as he has made numerous attempts to contact them to gain compliance to no avail but did acknowledge that they had complied with the violation cited under **sec. 38-95**.

**MOTION:** Based upon the Findings of Fact and evidence presented, Vice-Chairman Woloshin moved to impose fines in Case #E24-580 in violation of the five remaining sections, as per the code enforcement officer's recommendations, as seconded by Chairman Vasquez. Vice-Chairman Woloshin recommended fines of \$250 per violation, per day, for a total of \$1,250 per day, effective immediately. The Motion carried unanimously 5-0.

## **B. NEW BUSINESS**

### **1) CASE E25-748 – 408 S Woodland St**

Code Compliance Inspector Nathan Adams  
**Sec. 38-94**                      Accumulations of trash, junk, debris.

### **FINDINGS OF FACTS AND CONCLUSIONS OF LAW IN CASE E25-748**

Code Compliance Officer Nathan Adams informed the board that in December of 2025, a case was opened on this property to address a substantial amount of trash and debris that had accumulated on the property. Code Compliance Officer Nathan Adams advised that the property owner had made little progress with cleaning the property until provided with notice of violation and notice of hearing on February 17<sup>th</sup>, 2026, with a deadline of compliance by February 28<sup>th</sup>, 2026. Code Compliance Officer Nathan Adams asked that the board find the property in violation until the property is fully cleaned and within compliance.

### **Questions and Discussion**

Chairman Vasquez asked why there was a dumpster in one of the photos, and Code Compliance Officer Nathan Adams explained that they had filled up two dumpsters worth of trash but still had more trash to clean. Chairman Vasquez clarified that the city was seeking to find the property in violation today, which was confirmed. Board Member Welsh asked if there were issues with the owner having a dumpster on the property and Code Compliance Officer Nathan Adams informed the board that they had received a permit for the dumpster and this was their second one, with the first one showing up on February 23<sup>rd</sup>, 2026. Board Member Coleman asked if the owners were elderly or have some specific reason as to why they would have a problem cleaning up the property. It was confirmed that age was not an issue, but the residence was inhabited by many people. Board Member Coleman asked for clarification on the address, if it was Woodland Street or Woodland Avenue, Code Compliance Officer Nathan Adams clarified the address in question is on Woodland Street.

**MOTION:** Based upon the Findings of Fact and evidence presented, Board Member Welsh moved to find Case E25-748 in violation of the section as presented and gave them until the

**April 7, 2026, Code Board Meeting to come into compliance. The motion was seconded by Chairman Vasquez and carried unanimously 5-0.**

**4. COMMENTS OR DISCUSSION**

No comments or discussion.

**5. ADJOURNMENT**

There being no further business, the meeting was adjourned at 6:29 pm to the next meeting scheduled for April 2, 2026.

**ATTEST:**

**APPROVED:**

/s/ \_\_\_\_\_

Recording Secretary, Sgt. James Avila

/s/ \_\_\_\_\_

Vice-Chairman, Bruce Woloshin