



CODE ENFORCEMENT BOARD

REGULAR MEETING MINUTES

JUNE 3, 2025

1. CALL TO ORDER

Chairman Vasquez called the meeting of the Code Enforcement Board to order at 6:14 p.m. in the City Hall Commission Chambers. A moment of silence was followed by the Pledge of Allegiance.

Quorum was declared present.

Present: Chairman Marvin E. Vasquez, Vice-Chairman Bruce Woloshin and Board Members: Nick Farrell, Greg Liskey, Jack Litteral, and Daniel Welsh.

Absent: Linette Coleman (unexcused)

Staff Present: Assistant City Attorney Ben Schafer, Board Attorney Jacob Schumer, Planning Director Kelly Carson, Code Enforcement Supervisor Chris Gonzalez and Recording Secretary Sarah Morris and Colene Rivera.

2. CONSENT AGENDA

A. SWEARING IN OF PARTIES TO TESTIFY

CEB Recording Secretary Rivera swore in Assistant City Attorney Ben Schafer, Planning Director Kelly Carson, and Code Enforcement Supervisor Gonzalez, who will be presenting testimony.

B. APPROVAL OF MINUTES

MOTION: Board Member Liskey moved to approve the May 6, 2025 meeting minutes. Seconded by Board Member Woloshin and carried unanimously 6 - 0.

3. HEARINGS ON STATEMENT OF VIOLATIONS PURSUANT TO NOTICES OF HEARINGS

1. OLD BUSINESS

- A. CASE # 24-362 – 1301 Inland Seas Blvd
Code Compliance Supervisor Chris Gonzalez
Sec. 18-91 Required Building Permits
Sec. 18-91.5 Work Starting Before Permit Issuance

FINDINGS OF FACT AND CONCLUSIONS OF LAW IN CASE 24-362

Code Enforcement Supervisor Gonzalez stated progress has been made regarding the number of AC units brought up to code to pass inspection. Supervisor Gonzalez stated that to date, 16 out of 42 units have passed inspection and progress continues to be made. Supervisor Gonzalez requested to postpone this case for 2-3 months before

bringing this case back to the Code Board now that the business has shown work can be completed in a timely manner.

Questions and Discussion

Board did not have any questions regarding this case.

MOTION: Based upon the Findings of Fact and evidence presented, Board Member Welsh moved to postpone Case 24-362 until the August 5, 2025 meeting. Seconded by Board Member Farrell and carried unanimously 6-0.

- B. CASE # E25-104 – 1640 Trumbo Street
Code Compliance Supervisor Chris Gonzalez
Sec. 38-94 Accumulation of Trash and Debris

FINDINGS OF FACT AND CONCLUSIONS OF LAW IN CASE E25-104

Code Enforcement Supervisor Gonzalez stated the homeowner has met the city’s requirements of the standards on accumulation of trash and debris and is now in compliance and requested the board motion to close the case.

Questions and Discussion

Board did not have any questions regarding this case.

MOTION: Based upon the Findings of Fact and evidence presented, Board Member Liskey moved to close Case E25-104. Seconded by Board Member Welsh and carried unanimously 6-0.

2. NEW BUSINESS

No new business

4. COMMENTS OR DISCUSSION

No comments or discussion.

5. ADJOURNMENT

There being no further business, the meeting was adjourned at 6:19 pm to the next meeting scheduled for July 1, 2025.

ATTEST:

APPROVED:

/S/

/S/

Recording Secretary, Sarah Morris

Chairman, Marvin E. Vasquez